



THE SCHOOL DISTRICT OF PHILADELPHIA

Prince Hall School **Parent and Family Engagement Policy**

School Year 2021-2022

Revision Date:

5/9/2022

In support of strengthening student academic achievement, Prince Hall School receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

Prince Hall School agrees to implement the following requirements as outlined by Section 1116:

Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).

- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS

Section A: JOINTLY DEVELOPED

Prince Hall School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

Prince Hall School works together to involve parents with the planning and review of the Schoolwide Plan, and the parent and family engagement policy. During the Annual Title I Winter Meeting held on 1/14/21, parents provided feedback around school funding and made suggestions for additional programs. During the Annual Title I Spring Meeting, parents are encouraged to provide feedback and input to updating the Parent and Family Engagement Policy and School Compact. At this meeting, parents are also recruited to the School Advisory Council. This year's meeting on May 9, 2022.

Section B: ANNUAL TITLE I MEETING

Prince Hall School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

Prince Hall will have an Annual Title I Meeting in the fall. Parents will have the opportunity to learn, from the Principal or their designee, about the requirements of Title I, School Plan, the budget, as well as parent rights under Title I, the state academic content standards and assessments, strategies for monitoring student progress and working with educators. Monthly Home and School Meetings will take place the 2nd Tuesday of each month and the School Advisory Meetings will take place the 3rd Thursday of each month. The parents meetings are scheduled during different times to give all parents an opportunity to attend and provide their feedback.

Section C: COMMUNICATIONS

Prince Hall School will take the following actions to provide parents of participating children with (1) Timely information about the Title I programs, (2) Flexible number of meetings, such as meetings in the morning or evening, (3) transportation, child care or home visits, as such services relate to parent and family engagement and may use Title I funds and (4) Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

School Messenger system is used to send parents messages about upcoming events and meetings through phone calls and text messages.

Monthly school calendars keep parents informed.

Parent Communications Green folders are provided by Prince Hall School for all students. All information is sent home with students every Tuesday.

The Parent and Family Engagement Policy and School Parent Compact will be distributed in the fall, via the communication folders.

Parents receive information in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand. Translations can be made through the district Multilingual office upon request.

Meetings and workshops will be held at various times during the day and evenings.

Section D: SCHOOL-PARENT COMPACT

Prince Hall School will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

The Annual Title I Spring meeting will provide parents with the opportunity to revise and update the School Compact. The annual parent input meeting will be held on May 20, 2023. Throughout the school year, parents will be invited to attend SAC Committee meetings to reevaluate the policy.

During a scheduled professional development day, teachers and staff will review the feedback from the parent surveys to ensure a partnership in developing this document.

Copies of the completed version will be shared with parents and families via the Green communication folders. Additional copies will be made available on the Parent Resource Table and on the school website.

Section E: RESERVATION OF FUNDS

If applicable, Prince Hall School will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

Prince Hall School will hold a Winter Title I Parent Input meeting to inform parents of the 1% reserved funds for Parental Engagement. Parents have an opportunity to discuss potential purchases, suggest parent resource materials, and discuss their needs during the annual Winter meeting. This year, the meeting was held on January 14, 2021.

Section F: COORDINATION OF SERVICES

Prince Hall School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

Community Members such as Prince Hall Masons, Order of Eastern Stars, United Way, Girls Inc. all contribute to the Prince Hall School
Prince Hall Masons- This organization provides mentoring to the 3rd, 4th and 5th grade boys through learning how to deal with life situations, job prep, and
Order of Eastern stars- This organization provides mentoring to the 3rd, 4th and 5th grade girls
United Way-This organization provides content specific standards to the 2nd and 3rd grade teachers so that instruction is effective and targeted
Eat Right Now- This program provides healthy recipes for students to create in school as well as at home to reduce obesity among our youth.

Section G: BUILDING CAPACITY OF PARENTS

Prince Hall School will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards; and
- Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
- Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - The challenging State's academic standards
 - The State and local academic assessments including alternate assessments
 - The requirements of Title I, Part A
 - How to monitor their child's progress
 - How to work with educators to improve the achievement of their child

The Prince Hall School will conduct workshops and presentations to learn how to work with educators. This will provide assistance to parents in order for their children to experience academic success. Prince Hall will hold the Annual Title I Meeting in the fall. Parents will have the opportunity to learn about the requirements of Title I, School Plan, the budget, as well as parent rights under Title I, the state academic content standards and assessments, strategies for monitoring student progress and working with educators. Monthly Home and School Meetings will take place the 2nd Tuesday of each month and the School Advisory Meetings will take place the 3rd Thursday of each month. The parents meetings are scheduled during different times to give all parents an opportunity to attend and provide their feedback. Parent and teacher conferences and report cards will allow parents to stay informed about their child's progress. Parent Academic Roster Night- Back to School Night – Parents will receive a roster to visit classrooms that address the following needs. Upon completion each parent will receive a certificate of completion.

Section H: BUILDING CAPACITY OF SCHOOL STAFF

Prince Hall School will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

Prince Hall will provide workshops, conferences and training for teachers/staff that include friendly customer service and effective communication with parents. The Principal will provide PD for staff on a district PD day in the Fall or Winter to address effective parent engagement and to review the results of the parent surveys with staff.

Prince Hall School will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

*Math Night
Literacy Night
Science Fair
Kindergarten Transition
Fifth Grade Transition
May Day activities
Professional Book Studies*

Principal's Signature

Mrs. Donna Ragsdale

Date Signed

May 20, 2022